



HELPFUL PACKING HINTS

This document is designed to assist you with packing your own personal effects.

Below is a list of suggestions and recommendations on how you can prevent damage, not only to your possessions, but the team who is handling them.

- All items that can fit into cartons should be in cartons.
- All cartons should be taped, not folded, on the bottom and top.
- Heavier items like books, files, etc. should go into smaller cartons.
- Every carton should be labelled according to the contents and the preferred room location.
- Check if cartons should be labelled 'fragile', 'top stow' and 'this way up'.
- Where possible, keep items standing up and fill any extra space around them, so the carton is full and nothing is able to move.
- Always wrap glassware and fragile items in paper.
- Try and cushion the top and bottom of fragile cartons with paper or linen.
- Remember that many pictures, photos, etc. can also go in cartons.
- If you still have the original packaging for items like your TV, stereo, computer, etc. try and re-use these.
- Where practicable, take legs off tables and mirror arms off dresser.
- Where possible, computer tables and desks should be dismantled.
- Brooms, mops, garden tools, etc. bundled together with tape.
- Make a number of cartons 'priority' boxes to be kept out, containing basic items available for overnight stay.
- If you require additional packaging please call Taranaki Relocations who will be able to supply.
- If you are looking to have a 'clean-out' of old material no longer required, please call Taranaki Relocations and they will come up with options, as to whether auction, donate, store or dispose. They can assist you with a small rental truck to transport items if so desired.
- Please do not pack flammable products, as we are not licensed to carry.
- Please do not leave the packing of your home to the last minute, try and pack a carton each night two weeks prior to your move date, so that on the day you are not worrying about how it is all going to get done.
- If you need a hand with packing call Taranaki Relocations who will again always be able to help.