



HELPFUL PACKING HINTS

This document is designed to assist customers of Taranaki Relocations with packing their own personal effects. Although, some of the ideas below may not work for everyone, it will prevent damage to your possessions and those handling it.

- 1 All items that can fit into cartons should be in cartons.
- 2 All Cartons to be taped (not folded) on bottom and top.
- 3 Heavier items like books, files, etc. should go into smaller cartons.
- 4 All cartons marked with contents and room location.
- 5 Check if carton should be labelled 'fragile', 'top stow', 'this way up'.
- 6 Where possible keep items standing up and fill in the space so the carton is full and your items cannot move.
- 7 Always wrap glassware and fragile items in paper.
- 8 Try and cushion both tops and bottoms of fragile cartons with paper or linen.
- 9 Remember that many pictures, photos, etc. can also go in cartons.
- 10 If you still have the original packaging for items like your TV, stereo, computer, etc. try and reuse these.
- 11 Where practicable, take legs off tables, mirror arms off dresser.
- 12 Computer tables and desks where possible – dismantled.
- 13 Brooms, mops, garden tools, etc. bundled together with tape.
- 14 Make a number of cartons 'priority' boxes to be kept out, containing basic items available for overnight stay.
- 15 If you require additional packaging please call Taranaki Relocations who will be able to supply.
- 16 If you are looking to have a 'clean-out' of old material no longer required, please call Taranaki Relocations and they will come up with options, to whether, auction, donate, store, or dispose.
- 17 Please do not pack flammable products, as we are not licensed to carry.
- 18 Please do not leave the packing of your home to the last minute, try and pack a carton each night 2 weeks prior to your move date, so that on the day you are not worrying about how it all going to get done.
- 19 If you need a hand with packing call Taranaki Relocations who will again always be able to help.